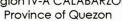


## Republic of the Philippines Department of Education Region IV-A CALABARZON





Luis Palad Comp., Brgy. Ipilan, Tayabas City



DEPED-TAY-DM-SGOD-18-396

TO

CHIEFS, CID AND SGOD

**EDUCATION PROGRAM SUPERVISORS** 

HEADS, PUBLIC ELEMENTARY AND SECONDARY SCHOOLS

**FOR** 

CATHERINE P. TALAVERA, CESO VI

Schools Division Superintendent

BY

resulie.

OIC - Assistant School's Division Superintendent

**SUBJECT** 

**DIVISION REVIEW FOR 2018 PRINCIPALS' TEST** 

DATE

**NOVEMBER 23, 2018** 

- 1. With reference to Regional Memorandum No. 754 s. 2018, the City Division of Tayabas will conduct Division Review for 2018 Principals' Test at Suarez Building of Luis Palad Integrated High School on November 26, 30 and December 7, 2018.
- 2. Please see attachments for the official list of examinees and Training Matrix on the List of Facilitators.
- 3. Examinees are on Official Time only and this memorandum serves as their travel order.
- 4. Facilitators for November 30, 2018 shall be given Compensatory Overtime Credit (COC) as provided in DepEd Order No. 53 s. 2003 entitled "Updated Guidelines on the Grant of Vacation Service Credits to Teachers".
- 5. Immediate and wide dissemination of this memorandum is desired.



## DEPED-TAY-DM-SGOD-18-396

TAYABAS CITY		
1	ABRACIA, GIRLIE G.	
2	ANDAYA, NATALIA A.	
3	BORBON, MARIA CORAZON A.	
4	BRIZUELA, JOAN KATHLEEN T.	
5	BUNCAYO, MELINDA A.	
6	CABRIGA, PATRIA D.	
7	CABUYAO, RENIEL N.	
8	CAPISTRANO, ALDWIN V.	
9	COSICO, LEA A.	
10	FIGUEROA, MARIA CONSUELO H.	
11	HUGO, RAYMUNDO O.	
12	LABITA, JULIETA M.	
13	LABRADA, LARVIN O.	
14	OLANDES, BABY LYN T.	
15	PACAIGUE, LUZ A.	
16	PAGANA, ARLENE D.	
17	ROBEL, AMELITA M.	
18	ZAIDE, WILMA G.	

We, the personnel of the SDO Tayabas City commit to continuously SOAR HIGH.

S-atisty customers' needs O-plimite the use of ICT enabled system A-dvacate in the promotion of healthy schools R-ender timely and responsive senti-

Email: tayabas.city@deped.gov.ph Website: deped.tayabas.gov.ph

Tel. No.: (042) 797 - 0591

Telefax No.: (042) 797-0054 or (042) 797-0773



## **TRAINING MATRIX**

Time	26-Nov-18	Facilitators
7:00 - 8:00	Pre Assessment (Mock Test)	
8:00-9:00	Procurement	Conrado C. Gabarda (AO V)
9:00 - 10:00	21st Century Managerial and Leadership Skills	Dr. Edwin R. Rodriguez ( SGOD - CHIEF)
10:00 - 12:00	School Leadership	Maylani L. Galicia (OIC - ASDS)
12:00 - 1:00	LUNCHBREAK	
1:00 - 2:00	School Management and Operations	Dr. Edwin R. Rodriguez ( SGOD - CHIEF)
2:00 - 3:00	Parent Involvement and Community Partnership	Joan Kathleen T. Brizuela (EPS - II)
3:00 - 5:00	PPST - RPMS	Imelda C. Raymundo (CID - Chief)
Time	30-Nov-18	Facilitators
8:00 - 9:00	RA 9155, 10 Point Agenda	Conrado C. Gabarda (AO V)
	Human Resource Management and Professional	
9:00 - 10:00	Development	Josefina R. Oabel (HRMO-II)
10:00 - 11:00	Personal and Professional Attributes and Interpersonal Effectiveness	Josefina R. Oabel (HRMO-II)
	RA 7610, RA 3815, RA 9262, RA 7877, Magna	
11:00 - 12:00	Carta For Teachers	Conrado C. Gabarda (AO V)
	The state of the s	
Time	7-Dec-18	Facilitators
7:00 - 8:00	School Canteen Management	Mariles C. Ferro (Nurse II)
8:00 - 10:00	Creating studnets Centered Learning Climate	Sancho C. Calatrava (EPS)
10:00 - 12:00	Instructional Leadership	Sancho C. Calatrava (EPS)
12:00 - 1:00	LUNCHBREAK	
1:00 - 2:00	MOOE Liquidation	Agnes M. Luzadas (Accountant-III)
2:00 - 3:00	Medical Operations D.O. 13	Medical Team
3:00 - 5:00	Bids and Awards Committee	Conrado C. Gabarrda (AO-V)
5:00 - 6:00	Mock Test	

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